

**JUNE 5, 2017 – REGULAR MEETING - #23**  
**VOLUME 20**

**MEETING**

The Ross County Board of Commissioners met on this day, June 5, 2017, in regular session.

Mr. R. Douglas Corcoran, President, called the meeting to order at 9:15 a.m., with Commissioners Stephen A. Neal and Dwight A. Garrett also in attendance.

**MINUTES APPROVED**

Mr. Neal moved, Mr. Garrett seconded, that the minutes of the previous meetings of the Ross County Board of Commissioners, of May 30, 2017 be approved as submitted.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

**BILLS APPROVED FOR PAYMENT**

Mr. Neal moved, Mr. Garrett seconded, that the following bills of the county be approved for payment:

Invoice Date	Purchase Order	Pay To Name	Total Value
--------------	----------------	-------------	-------------

5/18/2017	2017000441	ACORN DISTRIBUTORS, INC.	1529.91
5/23/2017	2017000790	ACS	1504.04
4/1/2017	2017001574	AMERICAN COURT & DRUG TESTING SERVICES	195.00
4/18/2017	2017000073	AMERICAN ELECTRIC POWER	274.46
6/1/2017	2017001604	AP TECHNOLOGY, LLC	1225.00
6/1/2017	2017000011	APPRAISAL RESEARCH CORP.	845.00
6/1/2017	2017000019	APPRAISAL RESEARCH CORP.	7326.00
5/31/2017	2017001601	ARMSTRONG & OKEY, INC.	85.00
5/13/2017	2017001562	AUTOZONE	41.61
5/8/2017	2017000450	AWARDS GALLERY	301.92
5/3/2017	2017000450	AWARDS GALLERY	158.44
5/26/2017	2017000604	BENSON & SESSER LLC	1012.50
5/19/2017	2017001578	Brandon Puckett	365.66
5/31/2017	2017000223	BRITTANY G JADWIN	731.40
5/31/2017	2017000223	BRITTANY G JADWIN	303.60
5/31/2017	2017000450	BUFS PLAQUES, TROPHIES & ENGRAVING	181.25
5/26/2017	2017000062	BUNSTINE LAW OFFICE	504.00
5/12/2017	2017000287	CARLA JETT	845.80
3/23/2017	2017001227	Carlene Watson	113.40
6/1/2017	2017000432	CEBCO	673477.50
5/24/2017	2017001597	CENTRAL AUTO PARTS	179.80
6/20/2017	2017000824	CHILLICOTHE UTILITIES DEPT.	814.32
4/3/2017	2017000074	CHILLICOTHE UTILITIES DEPT.	494.67
5/26/2017	2017001452	CHRIS DAVIS	203.76
5/19/2017	2017000483	CINTAS CORPORATION # 530	469.88
5/11/2017	2017001580	CITY OF CHILLICOTHE AUDITORS OFFICE	2200.00
5/22/2017	2017000563	COLUMBIA GAS OF OHIO, INC	124.97
5/26/2017	2017001283	DAN PATTERSON	1874.85
5/15/2017	2017000055	DAVID A MORRISON	660.00
5/15/2017	2017000055	DAVID MICHAEL WELCH	240.00
5/26/2017	2017001309	DAVID R. WIGET	44.75
5/15/2017	2017000205	DE LAGE LANDEN	263.26

Invoice Date	Purchase Order	Pay To Name	Total Value
5/22/2017	2017000181	DICKMAN DIRECTORIES	132.00
6/1/2017	2017000020	DIGITAL DATA TECH. INC.	4500.00
5/16/2017	2017000442	DOLAN CONSULTING GROUP LLC	1170.00
5/24/2017	2017001562	DOWNTOWN AUTO BODY REPAIR INC.	150.00
5/23/2017	2017000442	DUMMIES UNLIMITED, INC	338.00
5/23/2017	2017000164	ELECTION SYSTEMS & SOFTWARE INC.	2378.58

5/23/2017	2017000651	FIRST CAPITAL ENTERPRISES	209.10
5/6/2017	2017000076	FIRST COMMUNICATIONS LLC	13.93
5/10/2017	2017000208	G&J ASPHALT & MATERIALS INC.	537.76
5/22/2017	2017001603	GFC LEASING	123.93
6/10/2017	2017001289	GFC LEASING	115.44
5/19/2017	2017000409	GLACIER MTN. BOTTLED WATER	6.50
4/5/2017	2017001309	HARPER'S GARAGE	545.00
5/23/2017	2017000853	HIGH VIEW ELECTRIC	325.00
3/18/2017	2017001018	Highland District Hospital Professional Services Corporation	243.66
3/27/2017	2017001018	Highland District Hospital Professional Services Corporation	164.80
6/1/2017	2017000186	HORIZON CHILLI TELEPHONE	102.17
6/1/2017	2017000136	HORIZON CHILLI TELEPHONE	140.21
6/1/2017	2017000086	HORIZON CHILLI TELEPHONE	157.32
6/1/2017	2017000547	HORIZON CHILLI TELEPHONE	59.42
6/1/2017	2017000560	HORIZON CHILLI TELEPHONE	83.95
6/1/2017	2017000083	HORIZON CHILLI TELEPHONE	42.95
6/1/2017	2017000045	HORIZON CHILLI TELEPHONE	123.91
6/1/2017	2017000086	HORIZON CHILLI TELEPHONE	4965.55
6/1/2017	2017000311	HORIZON TECHNOLOGY	9.95
5/20/2017	2017000311	HORIZON TECHNOLOGY	219.67
4/1/2017	2017001015	INTEGRATED SERV.OF APPLACHIAN OHIO	2960.00
5/17/2017	2017000511	INTERNATIONAL ASSOC.OF ELECTRICAL INSPECTORS	120.00
5/30/2017	2017000012	J. L. UHRIG & ASSOC.	1450.00
5/16/2017	2017000137	JACK'S TIRE & AUTO CENTER, INC.	34.95
4/26/2017	2017000890	JACK'S TIRE & AUTO CENTER, INC.	153.08
5/15/2017	2017000055	JAMES A. SMITH	80.00
5/25/2017	2017000954	JAMES K. CUTRIGHT	400.00
4/12/2017	2017001259	KLEEM INC.	177.22
5/17/2017	2017000444	LEO MEYERS, INC.	128.97
4/1/2017	2017001225	LIGHTHOUSE YOUTH SERV.	2646.33
4/1/2017	2017001291	LIGHTHOUSE YOUTH SERV.	977.08
4/1/2017	2017000283	LIGHTHOUSE YOUTH SERV.	2034.00
1/13/2017	2017001227	Linda Beaver	251.10
5/15/2017	2017000431	LORI HUSTON	2000.00
5/3/2017	2017001309	LOWES	247.43
5/1/2017	2017000355	Matthew G Sutherland	114.30
5/23/2017	2017000358	Matthew G Sutherland	140.85
4/3/2017	2017000355	Matthew G. Sutherland	127.80
5/15/2017	2017000055	MELISSA NERVIANO	80.00

Invoice Date	Purchase Order	Pay To Name	Total Value
--------------	----------------	-------------	-------------

5/9/2017	2017001446	MELVIN STONE CO.	3895.80
5/17/2017	2017000065	MICHELLE MCALLISTER	121.50
3/4/2017	2017001018	MOBILEXUSA	306.75
3/4/2017	2017001018	MOBILEXUSA	290.90
5/13/2017	2017000084	MODERN LEASING	44.06
5/19/2017	2017000048	NORTH FORK ANIMAL CLINIC	268.45
5/24/2017	2017000197	OFFICE CITY EXPRESS	254.35
5/25/2017	2017000444	OFFICE CITY EXPRESS	16.58
5/15/2017	2017001575	OFFICE CITY EXPRESS	524.92
5/17/2017	2017001579	OFFICE CITY EXPRESS	26.25
5/26/2017	2017000794	OFFICE CITY EXPRESS	12.11
5/31/2017	2017000175	OFFICE CITY EXPRESS	99.90
5/15/2017	2017000450	OFFICE CITY EXPRESS	186.30
5/1/2017	2017000224	OFFICE DEPOT INC.	6.99
6/1/2017	2017000215	OHIO AFSCME CARE PLAN	315.00
6/15/2017	2017001508	OHIO CHIEF PROBATION OFFICES ASSN.	175.00
5/9/2017	2017001569	OHIO DEPT. OF JOB AND FAMILY SERVICES	214.00
5/15/2017	2017000055	PAMELA K SCHOLL	60.00
5/15/2017	2017000055	PHILLIP RUTHERFORD	1442.00
5/13/2017	2017001562	POLLY ACKLEY	57.92
5/24/2017	2017001400	PPG ARCHITECTURAL FINISHES	150.36
5/15/2017	2017000450	PRINTEX PRINTING	89.25
5/4/2017	2017001570	PRINTEX PRINTING	94.50
5/24/2017	2017001582	Proforma Graphic Services	1207.00
5/10/2017	2017001564	RICHARD W SHANKS	40.65
4/7/2017	2017000895	RICHARD W SHANKS	70.95
5/18/2017	2017000137	Robbins Auto Service	191.21
5/10/2017	2017001564	ROBERT STACK	32.91
5/24/2017	2017000225	ROBIN BUSKIRK	57.28
5/30/2017	2017000223	ROBIN BUSKIRK	875.66
5/22/2017	2017001400	RON EVANS ENTERPRISES	2053.00
5/22/2017	2017000137	ROSS CO. COMMISSIONERS	400.00
6/1/2017	2017000001	ROSS CO. HUMANE SOCIETY	10000.00
5/23/2017	2017001581	ROSS CO. TREASURER	471.86
5/30/2017	2017000782	ROSS CO. WATER COMPANY	20.94
5/30/2017	2017000778	ROSS CO. WATER COMPANY	20.94
5/30/2017	2017000781	ROSS CO. WATER COMPANY	20.94
4/29/2017	2017000700	ROTO-ROOTER SERVICES COMPANY	798.00
5/18/2017	2017000965	SAFEGUARD BUSINESS SYS.	108.22
5/18/2017	2017001595	SAM'S CLUB DIRECT	2396.40
5/17/2017	2017001309	SCIOTO FARM SUPPLY	65.00
6/1/2017	2017001573	SCIOTO WOODS APT.	500.00
5/18/2017	2017001227	SEORJDC	400.00
3/16/2017	2017000175	SHRED DEVIL LLC	466.08

4/12/2017	2017000937	SOUTH CENTRAL POWER CO.	26.00
4/19/2017	2017000078	SOUTH CENTRAL POWER CO.	648.00

Invoice Date	Purchase Order	Pay To Name	Total Value
5/12/2017	2017000403	SOUTH CENTRAL POWER CO.	77.00
5/11/2017	2017001588	SOUTHEASTERN EQUIPMENT CO	1149.75
5/11/2017	2017000893	SOUTHEASTERN EQUIPMENT CO	246.71
5/30/2017	2017001584	SPORTS PLUS	228.00
5/23/2017	2017001561	SPRINGDALE GARDEN CENTER	41.94
2/28/2017	2017000895	STACEY E THOMPSON	55.96
5/10/2017	2017001564	STACEY E THOMPSON	207.88
5/24/2017	2017000066	STEVEN C NEWMAN	125.00
5/30/2017	2017000063	SUSAN PETTIT	230.00
5/31/2017	2017000049	SUTHERLANDS RADIATOR SERV	211.63
5/9/2017	2017000450	TASSEL DEPOT	278.93
5/1/2017	2017001576	TERESA MINNEY	5475.00
5/17/2017	2017001400	THE MCGLAUGHLIN OIL CO.	649.00
5/17/2017	2017000444	TOTAL ID SOLUTIONS	496.00
6/11/2017	2017001197	TOW PATH MATERIALS	1378.55
5/15/2017	2017000055	TREIVA J. COTTRILL	1080.00
5/13/2017	2017001121	TRU-QUALITY SERVICES LLC	12758.00
5/31/2017	2017000425	U.S. POSTAL SERVICE	49.00
5/12/2017	2017001445	UPS	45.80
5/9/2017	2017000410	UPS	34.22
5/11/2017	2017001309	US SAFETY GEAR, INC	112.00
5/18/2017	2017000444	US SAFETY GEAR, INC	20.90
4/20/2017	2017000981	VERIZON WIRELESS	1923.51
5/26/2017	2017000062	WALTER A. BEVINS	198.00
5/25/2017	2017000063	WALTER A. BEVINS	374.00
5/31/2017	2017000063	WALTER A. BEVINS	70.00
5/18/2017	2017000441	WATCH SYSTEMS, LLC.	35.00

\$

**786,649.34**

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

## **THEN & NOW CERTIFICATES APPROVED**

The commissioners noted receipt of no "Then & Now" Certificates, dated May 29, 2017 through June 2, 2017 to report from the Office of the Ross County Auditor.

## **AUDITOR AUTHORIZED TO TRANSFER FUNDS**

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Auditor be authorized to transfer fund from the Children Services Fund to South Central Ohio Job & Family Services, in the amount of \$60,041.45, according to a request of this date from the county auditor.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

## **APPROPRIATION OF FUNDS – EMA**

Mr. Garrett moved, Mr. Neal seconded, that \$9,800.00 be appropriated in the Emergency Management Agency Fund, from unappropriated funds, to account code #215-15-00-7107, Communications, according to a request of this date from EMA.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

**APPROPRIATION APPLICATIONS APPROVE FOR MEETING ATTENDANCE**

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners approve an application for an appropriation of \$0.00 (approx.), submitted by Commissioner R. Douglas Corcoran, for his attendance upon the CEBCO board meeting, to be held on June 9, 2017, at Columbus, Ohio.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.  
Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners approve an application for an appropriation of \$50.00 (approx.), submitted by Devon Shoemaker, Ross County Planning Department, for his attendance upon the APBP Webinar, to be held on June 21, 2017, at Columbus, Ohio.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

**ASSET DISPOSAL FORM APPROVED – SHERIFF**

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners approve an application for an Asset Disposal Form submitted by the Ross County Sheriff, for disposal of the following surplus personal property of the county as indicated:

QUANTITY	DESCRIPTION	METHOD OF DISPOSAL
One (1) Department	Set of window bars for a Crown Vic cruiser	Donated to Laurelville Ohio Police

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

**PUBLIC HEARING SET; PUBLICATION OF NOTICE OF HEARING AUTHORIZED – 2018 TAX BUDGET**

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners hold a public hearing at its office on June 19, 2017, at 10:00 a.m., on the budget prepared by the said Board of Commissioners for the next succeeding fiscal year, ending December 31, 2018, and; further, that a notice of the hearing so scheduled be published on June 9, 2017, in the Chillicothe Gazette posted on the Ross County Commissioners internet site on the world- wide web which may be accessed <http://www.rosscountycommissioners.com>.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

**ADVERTISING AUTHORIZED; BID OPENING SET – ROSS COUNTY-SHOEMAKER AIRPORT**

Mr. Garrett moved, Mr. Neal seconded, that publication be authorized in the Chillicothe Gazette, on June 9 and 16, 2017, of a Advertisement for sealed proposals for Section “A” Runway Crack Sealing; and, Section “B” (Base Bid) – Runway Lighting; and, Section “B” (Alternate 1) – PAPI Rehabilitation (Phase 1), for the Ross County-Shoemaker Airport, and that bid opening for same be held in the Office of the Ross County Board of Commissioners on June 16, 2017, at 2:00 p.m.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

**GRANT PAYMENT REQUESTS APPROVED – ROSS COUNTY ROUTE 104 SANITARY SEWER SYSTEM PROJECT**

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, by its President, R. Douglas Corcoran, approve the Grant Payment Requests, to MS Consultants, Inc., consultant for SR 104 Sewer Study project, of Discovery and Study Service; and Union Heights Engineering Alternatives and Funding Options, in the total amount of \$14,285.00, minus 10% of county’s match (\$1,428.50), to be paid from account code #42-01-01-7204, Contract Project, to be acquired under the Local Government Innovation Grant Program, Ohio Development Services Agency.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

**PROPOSAL APPROVED – JSF LANDSCAPE CONSTRUCTION, INC.**

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, approve a proposal from JSF Landscape Construction, Inc., for the replacement of brick work at Camp Sherman monument, in the amount of \$3,500.00, to be paid from account code #01-01-03-7212, Capital Improvement –Sales Tax Fund.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes. Motion carried. Commissioner R. Douglas Corcoran was absent.

**PAYMENT REQUEST FORM APPROVED – OHIO WATER POLLUTION CONTROL LOAN FUND**

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, by its Vice President, Stephen A. Neal, approve a Payment Request Form, for Troyer & Sons Excavating, LLC, in the amount of \$24,948.15, under the Ohio Water Pollution Control Loan Fund, to be submitted to the Ohio EPA.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes. Motion carried. Commissioners R. Douglas Corcoran was absent.

## **QUOTES ACCEPTED – VIDEO ARRAIGNMENT COMMON PLEAS COURTS & SHERIFF**

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners, by its President, R. Douglas Corcoran, accept the quotes of AVI Systems, Inc., of May 8, 2017, for the installation of Polycom 310 with Acoustic Camera (Video Arraignment) for both Court #1 & Court #2, in the amount of \$2,437.00 each; and, AVI UC Support for one (1) year, in the amount of \$438.00 each, to be paid by Common Pleas Courts; and, further installation of Polycom Cart System, for the Ross County Sheriff, in the amount of \$4,591.00; and AVI UC Support for one (1) year, in the amount of \$438.00, to be paid from the Ross County Automatic Data Processing.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

## **GRANT AGREEMENT ENTERED INTO – 2018 DYS 510 SUBSIDY/401 RECLAIM GRANT FUNDING**

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners by its President, R. Douglas Corcoran, enter into a Juvenile Court Grant Agreement, by and between the Ohio Department of Youth Services, for the Ross County Juvenile Court 2018 DYS 510 Subsidy/401 Reclaim Grant, Fiscal Year 2018, in the program cost amount of \$328,406.20, from July 1, 2017 and ending June 30, 2019.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

## **HOUSING SEMI-ANNUAL PROGRAM INCOME REPORT APPROVED**

Mr. Garrett moved, Mr. Neal seconded, that Ross County Board of Commissioners, by its President, R. Douglas Corcoran, approve and execute a Housing Semi-Annual Program Income Report, for submission to the Ohio Development Service Agency, reporting the CDBG Fund balance of \$2,239.10; and, HOME Fund balance of \$13,920.51, of available cash balances from June 30, 2016 to December 31, 2016.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

## **SERVICE AGREEMENT ENTERED INTO – B & C COMMUNICATIONS**

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, by its Vice President, Stephen A. Neal, enter into a Service Agreement by and between B & C Communications, to lock prices for material and time, to repair or service sirens in Ross County, for one (1) year commencing June 5, 2017 through June 30, 2018.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes. Motion carried. Commissioners R. Douglas Corcoran was absent.

## **SUBJECTS BROUGHT BEFORE THE BOARD**

Jeff Kramer, Stantec Consulting Services, met with the commissioners to discuss and review specs and plans for the 2017 Ross County-Shoemaker Airport.

Mr. Kramer said that we have completed plans, specifications and bidding documents for crack sealing the runway pavement and for installation of new LED runway lights, including an alternate for installation of Precision Approach Path Indicate (PAPI) cables in the same trench with the runway cables. The crack sealing will make up the cheaper portion of the total overall cost, at an estimated \$50,000. The estimated runway light replacement would run about \$292,733 with the potential for an additional \$24,147 if the decision is made to include installation of PAPI. If the crack sealing is done, the airport would have to be closed about four or five days. If the lighting project is included, the closure could extend to around 40 days because of how close the lighting work would be done to the runway itself. During that time the runway could be opened evenings and weekends to plane traffic with the exception of around 10 days when it would have to be shut down day and night.

On another note, let's talk about the through the fence operations. The FAA expresses concerns about granting access to the public airport property from private property. They also understand that at times it may be in the best interest of the airport owner. This is a very complex subject and the FAA will require an acceptable agreement with the private property operator and will want to review this agreement prior to execution. There are however some concerns. We should have an agreement which stipulates requirements of FAA. Once an agreement is written send it to the FAA to review and approve.

---

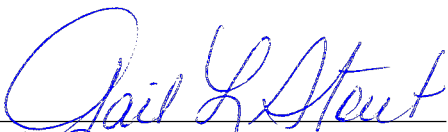
Katy Farber, project manager for Appalachian Partnership for Economic Growth (APEG) and Brad Blair, Community Development Financial Institution (CDFI) met with the commissioners to discuss the Appalachian Growth Capital program.


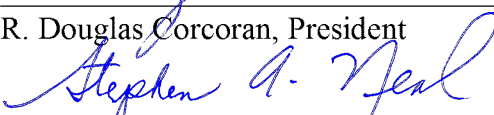

Ms. Farber said that APEG is starting a loan program that will roll into a CDFI for APEG Region. The name is Appalachian Growth Capital (AGC) and it will focus on small business financing. It's all about investment and job creation in the end. Brad Blair is working for APEG to set up this program. The AGC will serve 32-Appalachian designated counties in Ohio. Its initial outreach will focus on the 25 counties served by APEG as the region's JobsOhio partner, but companies in all Appalachian Ohio counties will be eligible.

Mr. Blair said that the new organization is slated to start lending around July 31. The CDFI is designed to work with banks and other lenders to fill holes that may exist now in helping meet the financial needs of entrepreneurs and small business owners looking to get started or expand. CDFI is not designed to compete with commercial banks or local lenders, but to work in conjunction with them to meet as many financial needs as possible. CDFI’s lending terms can often be more flexible on the commercial market. The largest loan starting out from the AGC will be \$100,000 with the amount to grow over time as the loan fund grows. Through partnerships with banks, local loan funds and other CDFI’s the possibility exists to meet credit needs of up to \$1 million. We have quite a ways to go to get there.

ADJOURNMENT

Mr. Stephen A. Neal, Vice President, adjourned the regular meeting of, June 5, 2017, at 3:55 p.m.

  
Clerk

Board of Commissioners of Ross County,  
Ohio  
  
R. Douglas Corcoran, President  
  
Stephen A. Neal, Vice President  
  
Dwight A. Garrett